

Background Screening Information

Utah law requires the Bureau of Emergency Medical Services and Preparedness (BEMSP) to exclude from EMS licensure any individual who may pose an unacceptable risk to the public health and safety, as indicated by his/her history. The Utah Department of Health (UDOH) conducts a background screening on anyone who seeks a license as an EMS Professional, this includes an FBI background screening.

Electronic livescan fingerprints may be taken at the UDOH Cannon Building office located at 288 North 1460 West, Salt Lake City, Utah 84114. UDOH Fingerprinting is by appointment only, you can schedule online at <https://www.signupgenius.com/go/9040A4AA4A62FA4FF2-utah> Fingerprints may be taken at any other livescan fingerprint location however, additional fingerprinting fees may apply. You must take your unexpired LiveScan Fingerprinting Authorization form with you.

Frequently Asked Questions

If your question cannot be answered with the following information, please email the EMS Background Processing at clearance-EMS@utah.gov. Sending your questions will help us serve the public more effectively.

Q. How do I know which offenses found on my record will keep me from becoming licensed as an EMS Professional?

A. Please refer to Utah Administrative Rule R426-5-3200, "Background Screening Clearance for EMS Certification" (6), (i) for categories that will cause your license to be automatically denied.

Q. Will speeding tickets hinder my efforts at becoming a state licensed EMT?

A. No

Q. Do I need to report arrests, charges, convictions, plea in abeyances, etc.?

A. An applicant or currently licensed EMS personnel are required to notify the BEMSP, in writing, within seven days of the initial offense. Notification is required upon the arrest/charge. In other words, don't wait to see whether you are convicted before notifying the BEMSP/Office of Background Processing. See the "Self-Report Form" below.

Q. Can I find out before my class starts if my background screening is approved?

A. No, we do not do pre course background screenings.

Report a Criminal Offense

Utah Administrative Rule R426-5-3200 requires criminal offenses by licensed EMS personnel to be reported:

(7) A licensed EMS individual who has been arrested, charged, or convicted shall notify the Department and all employers or affiliated entities who utilize the EMS individual's license within 7 business days. The licensed EMS individual shall also notify the Department of all entities they work for or are affiliated with.

(8) All licensed or designated EMS providers who are notified or become aware of a licensed EMS individual arrest, charge or conviction shall notify the Department within 7 business days.”

Reports must be submitted in writing. The attached form may be used to report the arrest, charge, or conviction of licensed EMS personnel.