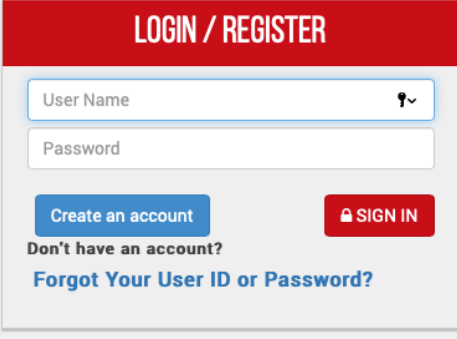
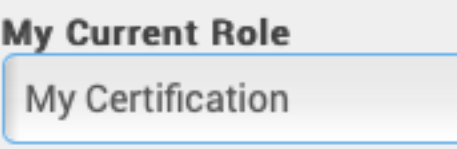



This document will assist EMS Providers in recertifying their Utah EMR/EMT/AEMT/Paramedic if they are not Nationally Registered and are using the CME hours for the rule that was in place when they received their last license. This only applies to individuals who currently hold a four-year license that is expiring. Please see the NCCP Recertification Instructions document if you wish to use that method.

		<p>Step 1: Login to the NREMT website. www.nremt.org Enter your User Name and Password. Note: If you have never logged in then the username is your state license number and the password is your social security number. Note: If you cannot login in contact NREMT. BEMSP is not able to help with NREMT login issues.</p>
		<p>Step 2: Ensure that under the My Current Role header that “My Certification” is selected.</p>
		<p>Step 3: Click on “Recert Application”</p>

The screenshot shows the NREMT website's 'RECEIPT APPLICATION' page. At the top, there is a navigation bar with links for HOME, EXAM, EMT, AEMT, PARAMEDIC, RECERT, MAPS, VOLUNTEER, STORE, and MOBILE. Below this is a user profile section for a Paramedic, with an 'EXPIRE DATE: March 31, 2019'. A sidebar on the left contains a 'My Current Role' dropdown and a menu with options like DASHBOARD, TRANSCRIPT, STATE LICENSES, ADD A COURSE, MANAGE MY EDUCATION, RECERT APPLICATION (highlighted in red), RECERT BY EXAM, VIEW ACCOUNT RECORDS, and INACTIVE TO ACTIVE.

The main content area is titled 'RECEIPT APPLICATION' and features a blue banner stating: 'This is your NREMT recertification application! All sections of this application must be completed.' Below this is a green banner: 'When you complete a section the button will turn green!'. A 'Summary' table shows details for the user's recertification:

Name	#	Affiliation	Unaffiliated
Recert Model	NCCP 2016	Method	Education
Level	Paramedic	Expiration Date	3/31/2019

Below the summary are several sections, each with a 'Start' button:

- Continuing Education:** Includes a 'Start' button and a description: 'To meet the recertification requirements, use this form to document your Continuing Education. Once your Continuing Education is documented, the remainder of the process is quick! Remember, in accordance with our policies and accreditation requirements, the NREMT conducts random audits.'
- Profile and Workforce Information:** Includes a 'Start' button and a description: 'Verify your contact information is correct, and then help us gain a better understanding of the EMS workforce by by answering a few questions about your professional experience.'
- Legal Pathway & Criminal Convictions:** Includes a 'Start' button and a description: 'In accordance with our certification standards, you are required to answer a few questions about Criminal Convictions or License Discipline actions.'
- Terms of Certification:** Includes a 'Start' button and a description: 'Review and accept the Terms of Certification.'
- Payment:** Includes a 'Start' button and a description: 'Pay by Credit Card, eCheck, or use a pre-purchased voucher.'
- Submission:** Includes a 'Submit Application' button and a description: 'Once all steps are completed, please submit your application.'

The footer contains several columns of links: 'The NREMT', 'EMS Certification', 'Topics', 'Information For', 'Quick Links', and 'Contact Us'. The copyright notice at the bottom reads: '© Copyright 2001-2018, Version 2018.3, National Registry of Emergency Medical Technicians'.

Step 4: The first step is to enter education. You can do this by entering a course. The recert you can “start” the Continuing Education or “Manage My Education” on the left side.

COURSE DETAILS

Course Type: Certificate Course [Learn About Certificate Courses](#)

Course Name: Select...

Course Approved By: State EMS Office CAPCE Other

Utah

Course Completion Date: 10/10/2018

Course Duration: 0 Hours : 00 Minutes

Did you teach this course? Yes No

Was an instructor present at this course? Yes No

A live instructor may be physically present in a classroom or live virtual environment where the student, instructor, and materials interact in real time. Examples in which a live instructor is not present include, but not limited to, recordings, phone calls, emails, discussion board forums, and self-paced education.

COURSE LOCATION

Country: UNITED STATES

Enter a State and City, or a Postal Code: State and City Postal Code

Enter the closest city or town to where the class was offered. If this was a virtual live class or a distributed education course, enter the city you were in while completing the course.

State: Utah

City: Please choose State first

ADDITIONAL COURSE INFORMATION

Lead Instructor Name:

Course Description:

Sponsor:

[Save & View Transcript](#) [Save & Upload Attachments](#) [Save & Add Another Course](#)

Step 5:
Course Type:
 Traditional Refresher
 Course

Course Name: State
 Approved _____
 Refresher Course.
Note: Select the course
 that you are applying for.

Course Approved By:
 State EMS Office

**Course Completion
 Date:** The day you enter
 it will be fine.

Course Duration: Select
 80 hours. This will be
 enough to complete the
 next steps.
 Note: You will be
 required to prove all
 hours required if you are
 audited.

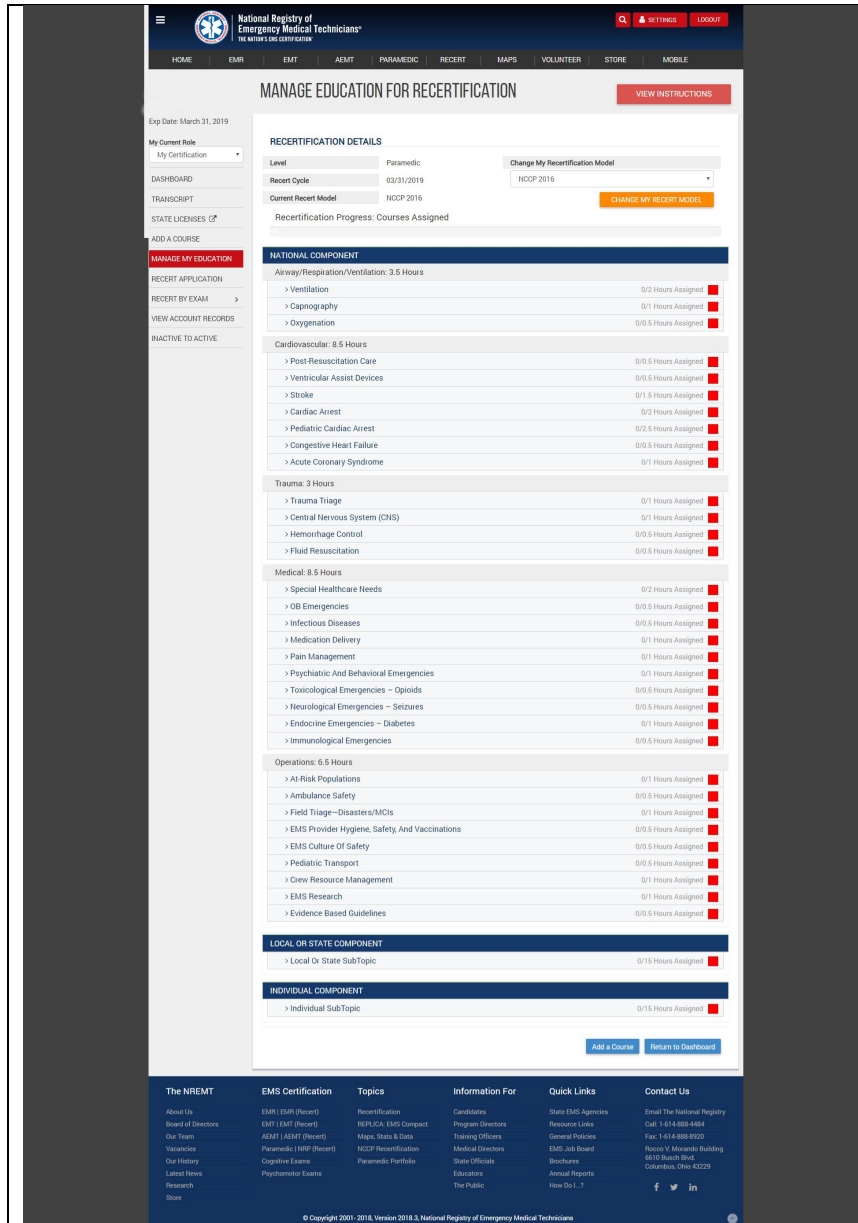
**Did you teach this
 course:** No

**Was an instructor
 present at this course:**
 Yes

Course Location: Enter
 your agency or home of
 record information.

**You may list your
 training officer as the
 Lead Instructor.**

Click: Save & View
 Transcript



MANAGE EDUCATION FOR RECERTIFICATION

VIEW INSTRUCTIONS

RECEIVED: 03/31/2019

My Current Role: My Certification

Level: Paramedic

Recert Cycle: 03/31/2019

Current Recert Model: NCCP 2016

Recertification Progress: Courses Assigned

NATIONAL COMPONENT

Airway/Respiration/Ventilation: 3.5 Hours

- > Ventilation: 0/2 Hours Assigned
- > Capnography: 0/1 Hours Assigned
- > Oxygenation: 0/0.5 Hours Assigned

Cardiovascular: 8.5 Hours

- > Post-Resuscitation Care: 0/0.5 Hours Assigned
- > Ventricular Assist Devices: 0/0.5 Hours Assigned
- > Stroke: 0/1.5 Hours Assigned
- > Cardiac Arrest: 0/2 Hours Assigned
- > Pediatric Cardiac Arrest: 0/2.5 Hours Assigned
- > Congestive Heart Failure: 0/0.5 Hours Assigned
- > Acute Coronary Syndrome: 0/1 Hours Assigned

Trauma: 3 Hours

- > Trauma Triage: 0/1 Hours Assigned
- > Central Nervous System (CMS): 0/1 Hours Assigned
- > Hemorrhage Control: 0/0.5 Hours Assigned
- > Fluid Resuscitation: 0/0.5 Hours Assigned

Medical: 8.5 Hours

- > Special Healthcare Needs: 0/2 Hours Assigned
- > OB Emergencies: 0/0.5 Hours Assigned
- > Infectious Diseases: 0/0.5 Hours Assigned
- > Medication Delivery: 0/1 Hours Assigned
- > Pain Management: 0/1 Hours Assigned
- > Psychiatric And Behavioral Emergencies: 0/1 Hours Assigned
- > Toxicological Emergencies - Opioids: 0/0.5 Hours Assigned
- > Neurological Emergencies - Seizures: 0/0.5 Hours Assigned
- > Endocrine Emergencies - Diabetes: 0/1 Hours Assigned
- > Immunological Emergencies: 0/0.5 Hours Assigned

Operations: 6.5 Hours

- > At-Risk Populations: 0/1 Hours Assigned
- > Ambulance Safety: 0/0.5 Hours Assigned
- > Field Triage-Disasters/MCI's: 0/1 Hours Assigned
- > EMS Provider Hygiene, Safety, And Vaccinations: 0/0.5 Hours Assigned
- > EMS Culture Of Safety: 0/0.5 Hours Assigned
- > Pediatric Transport: 0/0.5 Hours Assigned
- > Crew Resource Management: 0/1 Hours Assigned
- > EMS Research: 0/1 Hours Assigned
- > Evidence Based Guidelines: 0/0.5 Hours Assigned

LOCAL OR STATE COMPONENT

- > Local Or State SubTopic: 0/18 Hours Assigned

INDIVIDUAL COMPONENT

- > Individual SubTopic: 0/18 Hours Assigned

Add a Course Return to Dashboard

The NREMT EMS Certification Topics Information For Quick Links Contact Us

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Step 6:
You will need to
“assign” all the hours.
Click on the course.

Go through and assign all
the hours to the open
topics for the NCCP.

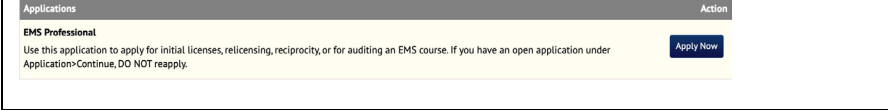
**Note: The hours do not
have to match the
NCCP requirements.**

Once you have assigned
all of the hours including
the local and individual
components you can
return to the recert
application and complete
the process.

Step 7:
Complete the rest of the NREMT application process including paying fees and submission for approval.

Step 7: (You may also do this first):
Login to the BEMSP Licensing and Certification System
<http://emslcense.utah.gov>

Step 8: Click on Applications on the left hand side.

 <p>The screenshot shows a web interface for 'Applications' with a sub-header 'EMS Professional'. Below the header, there is a text instruction: 'Use this application to apply for initial licenses, relicensing, reciprocity, or for auditing an EMS course. If you have an open application under Application>Continue, DO NOT reapply.' To the right of this text is a blue button labeled 'Apply Now'.</p>	<p>Step 9: Click on “Apply Now” for a EMS Professional Application</p>
	<p>Step 10: Complete the application requirements including uploading driver license and picture.</p> <p>Note: You do not have to submit CPR, PEPP/PALS, ACLS, or TB documentation unless you are audited.</p> <p>Note: You may need to get fingerprinted if you have not completed the DACS fingerprints.</p>

Once you have completed both the applications you will receive an email that states your license has been renewed. You may then generate your own license certificate by accessing your account and generate your card.

Account Support Information:

NREMT Account Issues:

Doug Ehlert
Customer Experience Manager
Phone: 614-888-4484 ext. 195
dehlert@nremt.org

BEMSP Licensing Account Issues:

Licensing Specialists
801-273-6666 Option 1
ems@utah.gov