

COMPETITIVE GRANT GUIDELINES FY2024
Office of Emergency Medical Services and Preparedness
Division of Population Health, Utah Department of Health & Human Services

Introduction

The Legislature established the EMS competitive grants program for the purpose of improving the statewide delivery of emergency medical services with focus on rural Utah. Competitive grants are available for use specifically related to the provision of emergency medical services. **Competitive grants are available only to EMS Licensed agencies existing in counties of the third through sixth class. There is no match requirement for this grant.** This program is administered by the Office of Emergency Medical Services and Preparedness, Utah Department of Health And Human Services, through Rules established by the EMS Committee.

These guidelines provide specific information relevant to the grant application process, scheduling, and other special conditions. Careful adherence to these guidelines will assist the Department and the Grants Subcommittee in evaluating local needs and fairly allocating grant resources. Because grant funding amounts may change during the evaluation process, the EMS Grants Subcommittee may adjust award amounts.

During FY2024, each licensed ground ambulance provider may request grant funds for:

1. Equipment and/or Vehicle (\$100k max)
OR
2. Recruitment, training or retention of EMS providers
OR
3. A combination of the two categories above.

The Grants Subcommittee will provide a recommendation to the EMS Committee for approval of the grants requests. **The funding for FY2024 will only be available for a one year grant.**

FY2024 Competitive Grant Application Process

During Fiscal Year 2024, the Office of Emergency Medical Services and Preparedness, will consider awarding earmarked competitive allocated funds to licensed ground ambulance provider grant applicants. Grantees shall be limited to entities that are licensed and provide emergency medical services in a third through sixth class county classification. Non-licensed, designated, or non-designated agencies **ARE NOT** eligible for competitive grants. **Grantees must be in full compliance with the EMS Systems Act and all applicable EMS rules.** Application forms are available online: <https://bemsp.utah.gov/operations-and-response/grants/>. For more information please contact Gay Brogdon at: (801) 520-6610, email: gbrogdon@utah.gov, or by mail at P.O. Box 142004, Salt Lake City, Utah 84114-2004.

The schedule for the application process is as follows:

1. Completed forms and **one** signed application must be emailed to Gay Brogdon, gbrogdon@utah.gov or **received** by the Office of EMS and Preparedness, P.O. Box 142004, Salt Lake City, Utah, 84114-2004 or delivered to 288 N 1460 W, Salt Lake City, Utah no later than **5:00 p.m. (MST) May 31, 2023**. Applications must be filled out completely. Incomplete applications may be rejected by the EMS Grant Committee. **All forms must be typed or computer generated. If an eligible provider needs assistance with applying, please call 801-520-6610.**
2. Competitive grants applications for Fiscal Year 2024 do not need to be prioritized by their county. The competitive grant application is in addition to already submitted Per Capita applications for FY2024.
3. In June 2023, the Grants Subcommittee will meet to review their recommendations for funding grants to the EMS Committee.
4. In July 2023, the Grants Subcommittee will present recommended funding to the EMS Committee for consideration of

approval.

JUSTIFICATION

There must be adequate justification for the grant. Applicants without justifications may be excluded. **Detailed explanations of current need(s) are mandatory.** The Grant Subcommittee needs a detailed plan of your intentions with these funds and the ability to use them to help your EMS program succeed. The committee's goal is to award funds which they believe create the greatest benefit to improve EMS services within the State.

If requesting funds for equipment and/or ambulance, justify the need. Include information of current equipment status, age, ability to meet demands of service, etc.

Use of previous year(s) grant awards demonstrating achievement of program goals may affect awards for the upcoming grant requests. Also, the financial need of the applicant may be considered in determining grant awards.

Also needed:

- A. The Grants Subcommittee has the option to limit funding based on justified need or funds available. **Please DO NOT request more funds that your agency will need. Any funds not spent must be returned to the Office.**

- B. **Tax Identification** – “Request for IRS Taxpayer Identification Number and Certification Form” (W-9) is required **only** if your agency has changed addresses. One can be obtained by contacting Gay Brogdon or the IRS website <http://www.irs.gov/pub/irs-pdf/fw9.pdf> .

Grant Proposal Preparation Assistance or Questions

We recognize there may be questions regarding the program. It is the desire of the Office of EMS, the Grants Subcommittee and the State EMS Committee that the grant process be as simple and easy to accomplish as possible. We strongly encourage you to contact your Regional Consultant, Guy Dansie, or Gay Brogdon for assistance in grant preparation. Contact Information:

Linda Simmons, RC (Carbon, Daggett, Duchesne, Emery, Grand, San Juan, Summit, Uintah, Wasatch)	435-459-1549	lindasimmons@utah.gov
Dan Camp, RC (Box Elder, Cache, Juab, Morgan, Rich, Tooele)	801-560-2821	dcamp@utah.gov
Marcy Willits, RC (Beaver, Garfield, Iron, Kane, Millard, Piute, Sanpete, Sevier, Wayne)	801-541-5740	mwillits1@utah.gov
Guy Dansie, EMS Director	801-560-1544	gdansie@utah.gov
Gay Brogdon, Grants Coordinator	801-520-6610	gbrogdon@utah.gov

ALL GRANT APPLICATIONS Will be AVAILABLE on the Bureau website:
<https://bemsp.utah.gov/operations-and-response/grants/>